



CHARGING AND REMISSION POLICY

Policy Date: *Summer Term 2021*

Updated: October 2025

Next Review Date: October 2026

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POLICY STATEMENT

The Governors of Queen's Park Infant Academy endeavour to meet all the costs of the children's education through their delegated and devolved budgets. In addition, the funds raised by the School and the PFA are used to pay for some extra activities/reading rewards and the many visitors to the school, which benefit all the children.

At Queen's Park Infant Academy we believe strongly in the benefits which our children gain from out of school activities. We are committed to the part which the community is able to play in our children's education and we take every opportunity to take our children out on educational visits, as well as to invite other professionals into school to help broaden the children's experiences.

The following are situations where the Governors make a charge:

- School Uniform (see details on page 3)
- Activities outside of school hours, such as:
 - Bee Happy After School Club (see details on page 3)
 - School Lettings- Please see the CLP Lettings Policy (appendix 4) on our website for the full list of charges.

The following are situations where the Governors may ask for a voluntary contributions:

- Visits from professionals during school hours which enhance the curriculum and broaden the children's experience
- Education visits to local place of interest (Please see the CLP Charges and Remission policy)

The following remission from charges apply:

- Where Pupil Premium is in place
- Where parents are experiencing temporary financial hardship. In these instances application must be made to the Head Teacher in the first instance

The following are situations where the outside providers make a charge:

The Governors have chosen to let the school premises to outside providers who offer extra-curricular activities to our pupils. (Please see the CLP Lettings Policy.)

These extra-curricular activities will be managed and run by the outside provider and charges will be set with them. The School Office may liaise between the outside provider and the parents for the distribution of letters and collection of booking forms. The expectation is that, where possible, all payments are made on line directly to the outside provider. However, the office may take payments and these are recorded -all charges made to the parents for these activities go directly to the outside provider.

During the 2025-26 academic year, we are pleased to have coaches providing Dance and Active Lunch sessions for children in KS1

Parents are made aware of this policy through the school website and letters home. It is kept under review on a regular basis by the LGB.

SCHOOL UNIFORM

We believe the wearing of a school uniform helps give a school identity and character. We therefore request that all children wear it. It also helps solve the problem of what to wear each day. The school colour is royal blue.

The following uniform items are all available online at the following website www.brigade.uk.com and for the 2025-6 academic year, the charges are:

**Prices correct at time of publish*

	<u>Cost per item</u>
Sweatshirts	£ 10.95
Cardigans	£12.55
Book bags	£6.95
PE Bags	£6.00

BEE HAPPY AFTER SCHOOL CLUB

We offer a secure, fun and caring after school childcare environment for children who attend Queen's Park Infant Academy and Queen's Park Academy, if required.

The Club is run by Queen's Park Infant Academy staff – within Queen's Park Infant Academy policies – and Ms Pauline Abel is the After School Club Manager.

The Club is open from the end of the school day until 5.30pm and charges are made for each session attended. For the academic year 2025-26, the charges are:

<u>Autumn Term</u>	<u>Per Session</u>
Sep-25 to Dec-26	£9.00
<u>Spring Term</u>	
Jan-26 to Mar-26	£9.00
<u>Summer Term</u>	
Apr-26 to Jul-26	£9.00